

Fairer Argyll and Bute Partnership – Proposed Terms of Reference

Version 4
16th October 2008

1. INTRODUCTION

1.1. Introduction

The Fairer Scotland Fund was announced in late 2007. It replaces four previous funding streams.

- Community Regeneration Fund
- Community Voices
- More Choices More Chances
- Family Services – Social Inclusion

Although the Fairer Scotland Fund has been allocated to the Local Authority on behalf of the CPP it is essential that Community Planning partners work with the Local Authority to tackle area based and individual poverty. Other funds such as Health Improvement Fund, Active Schools and Wider Role are also designed to address inequalities and deprivation.

A short term group was established in April 2008 to develop the fairer Argyll and Bute Plan and lead the transition process during the first year. In the longer term it has been agreed that a strategic partnership (FAB Partnership) will be set up in order to manage the FSF and maintain a strategic planning focus on tackling poverty and health inequalities across Argyll and Bute.

1.2. FSF Principles

The Scottish Government considers the following principles crucial for investment of the fairer Scotland Fund by CPPs:

- A clear focus on investment to address the causes of poverty, not its symptoms;
- A strong emphasis placed on making early interventions for vulnerable individuals, families and disadvantaged communities;
- Promotion of joint working between local partners;
- Focused action on improving employability as a key means of tackling poverty;
- Empowering communities and individuals to influence and inform the decisions made by CPP's

1.3. FAB Partnership

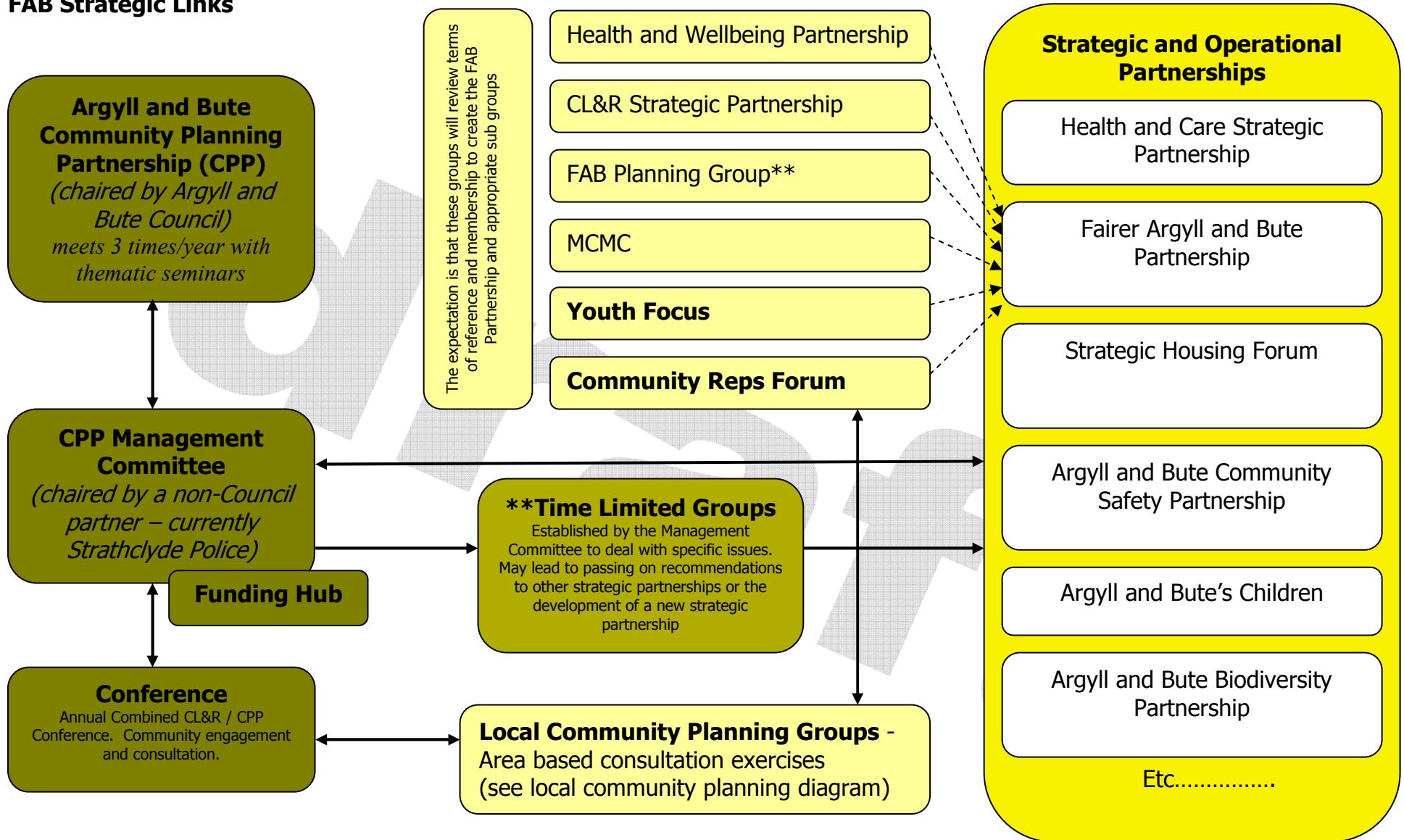
The FAB Partnership replaces all or some of the elements of the following existing partnerships -

- Community Learning and Regeneration Strategic Board
- Health and Wellbeing Group
- MCMC Strategic Group
- Youth Focus
- Community Representatives' Forum
- The community regeneration element of the Housing and Communities Forum

1.4. Strategic Links

The Community Planning Partnership endorsed the establishment of the FAB Partnership at the Management Committee meeting held on the 19th of March 2008. The following diagram shows the strategic links between the FAB Partnership and the CPP.

FAB Strategic Links



2 MEMBERSHIP OF THE FAB PARTNERSHIP

The FAB Partnership is the strategic group driving forward the FAB Plan helping achieve SOA Outcomes. The FAB Partnership is also responsible for the monitoring and evaluation of FAB Plan delivery and processes.

		total
Chair	George Freeman	1
Community reps	Via Community Representatives' Forum	tbc
Third Sector reps	(awaiting outcome of TSSG re: strategic representation)	tbc
Argyll and Bute Council	Jim McCrossan/Malcolm McFadyen/Moira MacVicar/Muriel Kupril	4
CL&R	Area Officers / Support Officers	4
Employability	Job Centre +/-Careers Scotland/Skilld Dev Scotland	4
Youth Focus	Youth Focus	2
Supporting People	Ian McFadyen	1
NHS Highland (AB CHP) (Vce Chair CPP)	Elaine Garman	1
Community Safety Forum	tbc	1
RSL,s	2 reps	2
	TOTAL	

Note: Partners no longer represented should consider representation through other strategic partnership links.

3 COMMUNITY ENGAGEMENT

3.1. Community Engagement

Community engagement is an essential element of Community Planning. Agencies and strategic partnerships have an obligation to engage with communities on issues that affect them. The FAB Partnership will:-

- Establish a co-ordinated and consistent approach to community engagement in Argyll and Bute
- Ensure that those engaging with communities adopt the National Standards for Community Engagement
- Ensure that outcomes of community engagement impact on decision making through the FAB Partnership and the CPP
- Provide a strategy for sustainable community engagement
- Ensure appropriate support to local people engaged in the process
- Identify and engage hard to reach groups

3.2. Current Community Engagement Structures

a. Community Representatives Forum

Community Representatives are elected locally to represent the interests of local communities. Representatives are supported through Community Learning and Regeneration.

b. Youth Focus

Young people are represented through participation in Youth Focus. Support for this process comes from Community Learning and Regeneration and Argyll and Bute Young Scot/Dialogue Youth

c. 3rd Sector

Awaiting outcome....end of Sept!

3.3. Local Community Planning

Through the FAB Partnership we will develop local community planning structures drawing on all of the above and in partnership with existing local networks.

4. TERMS OF REFERENCE

4.1 The FAB Partnership has been established to:

- a. Oversee development and implementation of the FAB Plan
- b. Agree processes for monitoring and evaluating action/delivery
- c. Disseminate information ensuring all partners are aware of and able to participate in FAB Partnership
- d. Enable community participation through agreed structures
- e. Monitor and evaluate the effectiveness of the Fairer Scotland Funding allocation

5. MEETINGS

5.1 FAB Partnership

- a. The FAB Partnership will normally meet six times a year.
- b. The FAB partnership shall be chaired by Cllr George Freeman, spokesperson for Housing and Communities. In his absence an acting chair will be appointed at the meeting.
- c. Dates for meetings in the coming year will be agreed at the final meetings of each calendar year.
- d. The Chair can convene additional meetings at the request of **XXXX** or more members or if he/she considers there is good reason.
- e. Agendas and all related papers will be available on the Council website www.argyll-bute.gov.uk
- f. It will be at the discretion of the chair whether to consider items not on the agenda.
- g. Quorum - One quarter of the members represented must be present for any decision making. If after ten minutes no quorum is achieved the meeting will be deemed inquorate and not take place.
- h. Minutes of meetings will be taken by a member of Council staff and will be made available on the Council's website www.argyll-bute.gov.uk
- i. Members of the FAB Partnership must declare any interest, financial or non-financial, if any contract is to be discussed

6 FINANCE AND RESOURCES

6.1 The FAB Partnership is not a corporate body and does not hold funds of its own.

- a. The Fairer Scotland Fund allocation will be held by Argyll and Bute Council on behalf of the CPP
- b. The reporting year for the FAB Partnership will be 1st of April to the 31st of March
- c. It is the responsibility of the relevant FAB partner to ensure that appropriate financial accounting arrangements are in place in respect of partner delivery where Fairer Scotland Funds have been allocated
- d. The allocation of funds by the FAB Partnership must contribute to achieving agreed outcomes